

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Thursday 4th November 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Proposed New Lease – Units 13, Orchards Shopping Centre, Haywards Heath (EXEMPT)

The Deputy Leader:

- (a) Authorised the grant of a new lease to Paws on Track Limited (trading as Paws on Track), a pets product retailer, to occupy a currently vacant unit and continuing the diversity to the retail centre at Unit 13 for a term of 5 years.
- (b) Authorised the Solicitor to the Council to conclude the transaction above on the terms outlined below, and on any such other terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Proposed New Lease – Cuckfield Rifle Club, Stocklands Road, Cuckfield

The Deputy Leader:

- a) Authorised the grant of a revisionary lease to Cuckfield Rifle Club, to continue their occupation of the building for a term of 28 years at the rent of £500.00 per annum.
- b) Authorised the Solicitor to the Council to conclude the transaction above on the terms outlined below, and on any such other terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Release of S106 Playspace contributions for surface upgrade works at Lindfield Common Play Area

The Cabinet Member for Environment and Service Delivery authorised the release of £16,000.00 from S106 Playspace contributions for surface upgrade works at Lindfield Common Play Area.

Procedure and Fee for the Determination of Film Classification

The Cabinet Member for Community approved the procedure for dealing with requests for classifications of films and agree the level of fees connected with the classification of films.

Proposed Fees For And Dangerous And Wild Animal Licences

The Cabinet Member for Community approved the Dangerous and Wild Animal Licence Fees Policy attached in Appendix 1 to come into force on the 1st December 2021.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Cabinet Grants Decisions – 25 October 2021

The following decisions have been made by the Cabinet Grants Panel at their meeting held on Monday 25 October 2021 and will come into effect at 10.00 a.m. on Thursday 4th October 2021 unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or email (committees@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Tom Clark.

Corporate Grant Schemes - Community and Economic Development Grants

The Cabinet Grants Panel agreed:

- i. That a Community and Economic Development Grant of £1,500 be released to Scrapless CIC to fund the purchase of fridges in order to store left over fruit and vegetables which will be offered to Burgess Hill Pantry for residents at subsidised cost.
- ii. That a Community and Economic Development Grant is **not** released to Befriended as their application did not meet the criteria of grant scheme.
- iii. That a Community and Economic Development Grant is **not** released to Relate North & South West Sussex as their application did not meet the criteria of grant scheme.
- iv. That a Community and Economic Development Grant is **not** released to Citizens Advice West Sussex as their application did not meet the criteria of grant scheme.

Corporate Grant Schemes - Release of S106 Contributions

The Cabinet Grants Panel agreed:

- i. That £5,155 of S106 Contributions be released to Bolnore Village Community Partnership to fund the upgrade of the existing CCTV system to improve security and public safety at The Woodside pavilion and surrounding area.

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting.

Please note that meeting start times vary. All meetings are in-person unless otherwise stated.

Meetings for November and December are listed below:

NOVEMBER 2021

- 3 November – Charity Trustees @ 6.45pm and Council @ 7pm at Hurstpierpoint College – **Please note that the Charity Trustees meeting is an additional meeting.**
- 10 November – Scrutiny Committee for Leader, Finance and Performance @ 6pm (Virtual)
- 11 November – Planning Committee @ 4pm



16 November – Audit Committee @ 5pm

17 November – Scrutiny Committee for Community, Customer Service and Service Delivery @ 6pm (Virtual) – **Please note this is an additional meeting.**

18 November – District Planning Committee @ 2pm

18 November – Cabinet @ 5pm – **Please note this is an additional meeting.**

22 November – Standards Committee @ 6pm

29 November – Cabinet @ 4pm

DECEMBER 2021

8 December – Council @ 7pm at Trinity Methodist Church – **Please note the change of date.**

9 December – Planning Committee @ 4pm

13 December – Cabinet Grants Panel @ 4pm

16 December – District Planning Committee @ 2pm

20 December – Cabinet @ 4pm – **Please note this is an additional meeting.**

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Charity Trustees – 3 November 2021 @ 6:45pm

St John's Park Charitable Trust, Burgess Hill, West Sussex – Charity No 305189 - Proposed Lease Disposal.

Council – 3 November 2021 @ 7pm

Community Management and Asset Transfer Policy.

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?



- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.

Information and News

COVID-19 News

Covid levels in Mid Sussex have continued to rise in the last week to about 460 cases per 100,000 which is around the peak level we had in mid-July and therefore remain high and caution is still needed in indoor settings. Hospitalisations locally and nationally are higher than in June 2021 and have been rising slowly over the last week and deaths nationally within 28 days of a positive Covid test still average over 100 per day. The highest rates of Covid and increase in Covid levels remain in the school age population where regular testing is happening but Covid rates have increased across the population. In recent days there are signs the increases are levelling off.

Average Covid rates across West Sussex have also risen in the last week to about 500 cases per 100,000 with rates in Horsham now well above 600 cases per 100,000. The average Covid figure in England has risen more slowly to about 480 cases per 100,000 with some areas that had very high Covid rates for most of 2020 now having the lowest Covid rates such as Leicester and Birmingham. The average Covid rate in the South East has risen faster than in many other parts of England in the last week and is now up to about 540 cases per 100,000. These figures are similar to the highest case levels in July 2021. They remain lower than the highest levels seen in January 2021 when very few people had been vaccinated.

In most areas of England, Wales and Northern Ireland Covid rates are above 400 cases per 100,000 but in Scotland they are mainly below 400 cases per 100,000.

Lateral flow tests are available free to collect locally or request online by post so everyone can check their Covid status and take a PCR test if the lateral flow test indicates a Covid positive result.

People who are not double vaccinated are still required to self-isolate if they are asked to do so by Test and Trace or if they have been in recent close contact with someone who goes on to test positive for Covid. Those double vaccinated or under 18 are recommended to get a free PCR test in these circumstances but need only self-isolate if that test is positive.

About 80% of the population 12 and over in England and in Mid Sussex are now double vaccinated and about 85% of the population 12 and over have received a first vaccination.

All people 16 and over are still eligible for a Covid vaccination jab and encouraged to come forward with the second vaccinations being done after 8 weeks. Vaccinations can now be booked online for anyone 16 or over and there is a separate online booking system for those aged between 12 and 15 to get their first vaccination outside a school setting at some vaccination locations.

Otherwise Covid vaccinations for all those aged between 12 and 15 have been done in some secondary schools.



Booster vaccinations are being offered to those in the first 9 groups previously getting their second vaccination between March and June 2021, with the booster vaccination to be given about 6 months after the second vaccination was given. This means all those who had a second vaccination before May 2021 are now being called forward.

Annual flu vaccinations are now being offered through GP contact to older and vulnerable groups. Please see the attached information on Covid vaccination progress in West Sussex.

Please see the latest information on Covid vaccination progress in West Sussex [here](#).

Please see the latest public data for Covid rates in West Sussex [here](#).

Please find the latest update from the Sussex Health and Care Partnership [here](#).

Council on 3rd November 2021 at Hurstpierpoint College

Please note that entry to this venue will be strictly via the Prep School entrance only, which is on Chalker's Lane. You must proceed to the middle car park indicated on the campus map, which is attached to this email. From there you will walk a short distance to the large, white, semi-permanent building, that is also indicated on the attached map. Please do not vary these instructions in any way. The campus is very large, and it would prove very difficult to locate anyone who loses their way.

Though the building does benefit from some warm air heating, it is a very large external structure. For your personal comfort you are advised to wear warm clothing.

Changes to the Forward Plan

A revised Forward Plan has been published to accommodate 2 additional Cabinet meetings. Please find the revised Plan attached to this email.

South Downs News

The latest edition of South Downs News can be found [here](#).

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

25 October 2021 - [By-election called for a second vacancy on the Ardingly Parish Council](#)

21 October 2021 - ["Hypnocat" will be launching in Mid Sussex to hypnotise local residents to recycle their electricals](#)

